



Adult Education^{MAINE}
Learning for Work and Life

ANNUAL REPORT

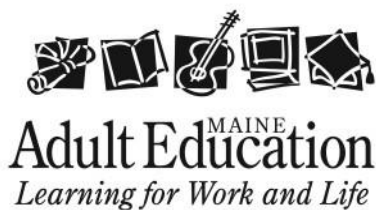
2017-2018

www.maineadulthood.org

association.maineadulthood.org

MAINE ADULT EDUCATION ASSOCIATION (MAEA) PRESIDENT'S REPORT

A Message from Lorraine Robida



2017 - 2018 MAEA HIGHLIGHTS

6

Portal
Legislative
Conference
Corrections
Professional
Development
Advocacy &
Professional Support

COMMITTEES

NEW MAEA MEMBERSHIP
BENEFIT



4

YEAR SCHOLARSHIP

will be awarded to one Maine
Adult Education female learner
(at the MAEA Conference) by



1
15
1

HARDWORKING MAEA BOARD made up of

VOLUNTEER BOARD MEMBERS

EXECUTIVE DIRECTOR



MAEA committees at work for YOU!

Professional Development Committee: offered two important and timely training opportunities: *Collaborative Grant Writing* and *First Impressions Matter*.

Portal Committee: are busy researching and negotiating our next Portal contract.

Advocacy and Professional Support Committee: is creating toolkits and informational resources for our members which include curricula, job descriptions, marketing ideas, sample MOUs, etc.

Legislative Committee: explores, tracks, advocates, and speaks to legislators about legislation that impacts Maine Adult Education. This year alone the committee addressed LD 1774 (workforce funding), LD 1492 (New Mainers), LD 669 (Community College), adult education statute changes, 21st Century Workforce Board recommendations

Corrections Committee: promotes Adult Education in Maine's Correctional facilities.

Conference Committee: presents the 2018 Annual MAEA Conference, *Better Together*, at the University of Southern Maine in Portland, Maine.

Other work on your behalf: Advocated with government officials on behalf of RUS grant recipients; Hall of Flags; FAME Showcase; COABE membership; maintains MAEA Website which is full of invaluable information; LERN membership; worked with Bay Path University to bring scholarship to fruition; surveying adult education community to determine your needs; and SO MUCH MORE!



There are many ways you can become involved in your Maine Adult Education Association. I invite you to attend a meeting to see how the board works. Join a committee - they are open to non-board members. Respond to surveys. Get to know your local legislator. Tell us about your skills.

RUN FOR A BOARD SEAT.

MAEA Board Members – 2017-2018 (Term Expires)

President: Lorraine Robida, Director Marshwood and Kittery (2019)
260 Dow Highway, Route 236
South Berwick, Maine 03908
Lorraine.robida@rsu35.org
207-384-5703

Past President: Nancy Allen, Director, Region 9 Adult Education Learning Center (2018)
377 River Road
Mexico, ME 04257
nancyallen@region9school.org
207-364-2012

President Elect: Ann Sargent, Director, Ellsworth Adult Education (2019)
248 State Street, Suite 15
Ellsworth, ME 04605
asargent@ellsworthschools.org
207-664-7110

Treasurer: Allen Lampert (2018)
Director, Sanford Community Adult Education
21 Bradeen Street, Springvale ME 04083
alampert@sanford.org
207-490-5145

Secretary: Executive Director fills function of Board Secretary.

2017-18 Elected Board Members:

Hannah Bard (2018)
Director, Mid-Maine
One Brooklyn Avenue
Waterville, ME 04901
(207) 873-5754
hannahbard@aos92.org

Louise Burns, Noble Adult Education (2018)
388 Somersworth Road
North Berwick, ME 03906
Louise.burns@msad60.org
207-676-3223
207-534-3339 (cell)

Dave Durkee (2019)
Director, Old Orchard Beach/Saco Adult Education and Saco Valley Adult Education
40 EE Cummings Blvd.
Old Orchard Beach, ME 04064
(207) 934-7922
ddurkee@rsu23.org

Shelli Pride, Windham/Raymond Adult Education (2018)
406 Gray Road
Windham, ME 04062
shpride@windhamraymondschools.org
207-892-1819

Anita St. Onge (2019)
Director, Portland Adult Education
14 Locust Street
Portland, ME 04102
(207) 874-8155
stonga@portlandschools.org

Razell Ward (2019)
Director, MSAD 52 Adult and Community Education
486 Turner Center Road
Turner, ME 04282
razell.ward@rsu52.us
207-225-1010

Appointed Members (2017-2018)

Thelma Regan, Director, PVAEC (2018)
50 Mayo Street, Dover Foxcroft, ME 04426
tregan@pvaec.org
207-564-6525

Suzanne Nowinski, Director RSU 19 Adult Education (2018)
266 Williams Road
Newport, ME 04953
snowinski@rsu19.org
207-368-3290

Jenny Rose, Director, RSU #16 Adult Education (2018)
P.O. Box 129, Mechanic Falls, ME 04256
jrose@rsu16.org
207-345-3217

Bill Grant, Director, Lewiston and Auburn (2018)
Director, Auburn Adult Education
77 Harris Street, Auburn, ME 04240
bgrant@auburnschl.edu
207-333-6661

Marcia Cook, Director, Monmouth/Winthrop Adult Education (2018)
39A Highland Avenue
Winthrop, ME 04364
Marcia.cook@winthropschools.org
207-377-2265

Robyn Raymond, Director, Spruce Mountain AE (2018)
9 Cedar Street
Livermore Falls, ME 04254
rreynold@rsu73.com
207-897-6406

Ex Officio:
Gail Senese, Maine Department of Education
23 State House Station, Augusta, ME 04333
gail.senese@maine.gov
207-624-6755

Staff
Shirley Wright, Executive Director
841 North Road
Dover Foxcroft, ME 04426
swright345@gmail.com
207-564-3630 (office)
207-343-2157 (cell)

Action Team Chairs 2017-18:

Awards: Jenny Rose

Advocacy and Communication: Shelli Pride

Conference 2018: Ann Sargent

Corrections: Susan Knight

Elections: Ann Sargent

Finance: Allen Lampert

Hall of Flags & Legislative: Robert Howe, Bill Grant and Shirley Wright

Professional Development: Suzanne Nowinski

Scholarships: Nancy Allen

Portal: Jenny Rose and Dave Durkee

ACTION TEAM REPORTS

Awards: Jenny Rose, Chair

Awards will be presented at the June 2018 MAEA Conference at University of Southern Maine in Portland for the following categories: LeVasseur, Teachers, Administrator, Support Staff and Special Recognition.

Advocacy and Communication: Shelli Pride, Chair

The goal of this committee was to look at the needs of multiple toolkits for the field and decide on short term and long terms goals. Toolkits were suggested in these areas - Curriculum, Sample MOU's, Education for Directors, Marketing Adult Education, Fact Sheets, and Elections and Legislation. Toolkit was defined as a collection in one place of resources that can be useful to a particular topic.

Toolkits were developed in the following areas and will be posted online soon:

- Memorandum of Understanding – Samples and Guidelines
- Data – Data to be used by programs was compiled to be used for many uses including grant writing.
- Locating Information – The committee will develop a helpful “Where to Find Information” guide to be used by the field. The list will also include the ten most important things directors need to know.
- Curriculum – Samples collected will be shared with the field

Conference 2018: Ann Sargent, Chair

Conference planning was underway last fall, as Ann Sargent took the lead role as president-elect of MAEA. Ann assembled a team to plan the conference and the venue of USM was chosen. This year's conference promises to be a wonderful opportunity for all involved.

Corrections: Susan Knight, Chair

This committee was in a “regrouping” year with many new members. The committee worked on planning for the Hall of Flags and for the MAEA Conference. Corrections wants to be part of both of these events.

Elections: Ann Sargent, Chair

A new slate of officers will be presented by June 1, 2018. Members of the nominating committee are Nancy Allen, Lorraine Robida, Allen Lampert, and Ann Sargent.

Finance: Allen Lampert

Allen Lampert (Director –Sanford Community Adult Education) served as Treasurer for MAEA for the 2017-2018 year. 2017-18 saw more changes to MAEA's finances and fiscal management. In the fall of 2017, it was decided to switch retail banking account relationships from Morgan Stanley (they were charging excessive fees for services) and consolidate MAEA operating and investment accounts to Key Bank and Key Investment Services. MAEA accountant, Ms. Gwen Bedell negotiated and facilitated the transfer of funds. At this time, all MAEA banking relationships (operations and investments) are at Key. As in 2016-17, MAEA is financially solvent. Income has been generated each month, expenses are being effectively managed, and MAEA has not had to transfer any monies from its investment accounts to offset any operating expenses for the past four years. It is anticipated that this model of using only operating income to offset expenses will continue into 2018-19. In addition, it is expected that steady investment income will begin to be generated via the Key Investment account. Monies placed into that account were placed in conservative low-risk investment vehicles that will generate steady, relatively modest income. Long-term, the expectation is that

MAEA will continue to grow in memberships via outside agencies and partnerships, thereby adding new revenue opportunities to the organization. The MAEA Finance Committee is committed to providing MAEA with responsible financial management couple with balanced growth. Long-term financial health is the primary goal of the committee.

Hall of Flags & Legislative: Robert Howe, Bill Grant and Shirley Wright

This year was a busy one at the State House. There were several bills involving Adult Education. Robert Howe helped MAEA follow these bills and provide a presence at work sessions and more. MAEA was hopeful that LD 1492, the immigrant bill, would be funded. However, it was left on the table when the session ended. MAEA also worked on a LD 1774. This bill was designed to help programs leverage SNAP Education and Training funds for eligible students. The portion of the bill that MAEA followed was pulled out of the bill because the committee felt that the work of the Department of Health and Human Services (DHHS) should be done without additional law. DHHS has started meetings on this topic and Adult Education is at the table. More information will be forthcoming. MAEA also worked on LD 1829, which was a list of rule changes by the Department of Education. MAEA took the stance that enrichment courses were not eligible for subsidy, however MAEA asked that enrichment be left in the law so that programs could still run classes that support their local districts. Once again, our lobbyist Bob Howe kept MAEA informed of all potential issues that might affect Adult Education. It was a successful session.

Portal Committee: Jenny Rose & Dave Durkee, Co-Chairs

As our portal contract with Rainstorm comes to an end in December 2018, the primary focus of this committee was on contract negotiations and platform improvements. Members reviewed the current state of our portal, considered upcoming changes, discussed goals and expectations for the next contract, and identified next steps for consideration.

Professional Development : Suzanne Nowinski, Chair

I am pleased to report that the Professional Development Committee achieved both of our goals for this year. First of all, we offered a Collaborative Grant Writing Workshop for the directors in the fall to help us with planning to write a grant together as a HUB and learning to work together as a HUB. Secondly, we created a Customer Service Workshop in the spring as a day to celebrate and thank our front line in our offices and take a look at the bigger picture, see where they fit into the whole adult education team and then create an action plan.

One major challenge we have as a statewide organization is the distance of traveling to and from workshops and meetings throughout the year. Luckily, our presenter was open to the option of distance technology for the Customer Service workshop and we piloted our first hybrid workshop ... live and via distance technology.

I want to give a HUGE thank you to everyone on the Professional Development Committee. I appreciate all of your assistance, input and dedication in developing these two successful workshops. I look forward to early planning next year to ensure that we have a regular cycle of workshop offerings through MAEA annually.

Scholarship: Nancy Allen, Chair

Scholarships of \$500 each for two students will be awarded at the MAEA Conference on June 20 and 21 at University of Southern Maine, Portland. Scholarships of \$750 each for two teachers will also be awarded at the conference.

Executive Director's Report, Shirley Wright

Maine Adult Education Association employs an Executive Director for an average of 20hr/week. I feel lucky to have the opportunity to support our field and Maine's adult learners in this position. During 2017-2018, I have attended meetings of the Board and subcommittees and provided staff support to Board committees and ad hoc groups. Committees have been very active and very busy all year.

MAEA continues to oversee the statewide portal for Adult Education. This year will be a contract year for the portal. MAEA is listening to programs and working on ideas to make the portal better and better.

MAEA offered more training to the field this year as part of a commitment to Professional Development that has been undertaken by the Professional Development Committee. In the winter, directors were offered a chance to come together and work on HUB issues. This event was very well attended. In May, a training called, First Impressions Matter, was offered in Portland. The intent of this training was to ensure that all programs have access to high level training for their front line staff.

The association website can be found at association.maineadulted.org . This site has been updated over the year and should be easier to find and use. There is a lot of information on the site and all in the field are encouraged to visit the page often for updates and information.

COABE has launched Educate and Evaluate, a national campaign to keep constituents informed of federal legislation changes. I would highly recommend that everyone try out this site and continue to send to our federal reps as budget issues come and go.

It was a busy year and I loved every minute of it. Adult Education is the place to be!

Maine Adult Educators Association (1965-1967)
Maine Association for Public School Adult Education (1967-1990)
Maine Adult Education Association (1990-present)

Years of Service	President	Location
1965-1967	Dick Mayo*	Bangor
1967-1969	Jim Flanagan*	Portland
1969-1970	Bob Curran	Camden
1970-1971	Gerry LeVasseur	Van Buren
1971-1972	Len McGinnis	Waterville
1972-1973	Duke Martin	Presque Isle
1973-1974	John Simpson	Biddeford
1974-1975	Clayton Blood	Searsport
1975-1976	Jack Webb	Sanford
1976-1979	Doug McGowan*	Presque Isle
1979-1981	Gaille Heseltine*	Portland
1981-1982	Ray Bussiere	Bangor
1982-1983	Ervin MacDonald	Houlton
	Loren Ritchie	Sherman Station
1983-1984	Paul Dulac(resigned)	Gardiner
	Patrick O'Reagan	Augusta
1984-1985	Dick Madore	Bangor
1985-1986	Sharon Martin	Westbrook
1986-1987	Dick Madore	Bangor
1987-1988	Don Berry	Belfast & DECS
1988-1989	Cathy Newell	Bethel
1989-1990	Anne Niemiec	Lewiston
1990-1991	Conrad Walton	Caribou
1991-1992	Andy McMahan	Fairfield
1992-1993	John Forester	Augusta
1993-1994	Larinda Meade	Portland
1994-1995	Janet Kalman	Sanford
1995-1996	Lin Hallowell	Waterville
1996-1997	Becky Dyer	Biddeford
1997-1998	Anne Kemper	Lewiston
1998-1999	Diann Bailey	Gardiner
1999-2000	Diana McCain	Bath
2000-2001	Tom Nash	Sanford
2001-2002	Judy Green	South Paris
2002-2003	Rob Wood	Portland
2003-2004	Barbara Goodwin	Waterboro
2004-2005	Gail Senese	Portland
2005-2006	Patte Bowman	Skowhegan
2006-2007	Otis Smith	Houlton
2007-2008	Kathi Medcalf	Sanford
2008-2009	Suzanne Rojas	Newport
2009-2010	Zane Clement	Bridgton
2010-2011	Rob Wood	Portland
2011-2012	Carrie Castonguay	Bridgton
2012-2013	Tim Dresser	Camden
2013-2014	Bill Grant	Auburn
2014-2015	Thelma Regan	PVAEC
2015-2016	Razell Ward	RSU 52
2016-2017	Nancy Allen	Region 9
2017-2018	Lorraine Robida	Kittery and Marshwood

*served more than one year

MAEA Members 2017-2018

Institutional Program

Ashland MSAD 32
Auburn
Augusta
Bangor
Bath RSU 1
Biddeford
Bonny Eagle
Bucksport RSU 25
Caribou (Eastern Aroostook)
Readfield RSU 38
Camden(Five Towns) CSD 19
RSU 24 – Sullivan
Ellsworth
Mt. Desert CSD 7
Fort Fairfield
Freeport
Gorham
Kittery
Lewiston
Madawaska (Frenchville)
Presque Isle MSAD 1
Gardiner RSU 11
Gray MSAD 15
MSAD 17 & Buckfield
Van Buren MSAD 24
Stacyville RSU 50
Fort Kent MSAD 27
Houlton (Hodgdon) MSAD 29/70
Unity/Mt.View RSU 3
Belfast
Eliot MSAD 35
RSU 73 Jay/Livermore Falls
Waldoboro MSAD 40
Bethel MSAD 44
Newport RSU 19
Lawrence MSAD 49 Fairfield
Rockland RSU 13
Turner MSAD 52
Pittsfield MSAD 53
Skowhegan MSAD 54
Hiram MSAD 55
Waterboro MSAD 57
Kingfield MSAD 58
North Berwick MSAD 60
Bridgton MSAD 61/72
Lincoln MSAD 67
Piscataquis Valley Collaborative
Kennebunk & Arundel RSU 21
Topsham(Brunswick) MSAD 75
Vinalhaven MSAD 8
Farmington Mt. Blue RSD
Old Orchard Beach/Saco

Portland
Sanford
Scarborough
South Portland
Machias Union 102
Mechanic Falls RSU16
Rangeley Union 37
Sabattus Union 44
Whitefield SVRSU 12
Greenville Union 60
Damariscotta Central Lincoln Co.
Hampden/Orono RSU 26
CTE Region 2 - Houlton
Midcoast School of Technology
United Technology Center
CTE Reg. 9(Rumford/Mexico)
Mid Maine – Waterville Area
Wells-Ogunquit
Westbrook
Windham
Winthrop(Monmouth)
York
Mars Hill MSAD 42
Lisbon Falls
Deer Isle Stonington

Institutional Partners

Axiom Technology
Maine Adult Corrections Education
DOE Adult Education Team
New Ventures Maine
FAME Maine

Individual Members

Patrick O'Regan
Anne Niemiec
Larinda Meade
Judy Green
Becky Dyer
Ingrid Baily
Cathy Newell
Rob Wood